



APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
 BRANCH: TRADITIONAL AFFAIRS

<p>BRANCH: TRADITIONAL AFFAIRS PURPOSE: TO PROMOTE THE AFFAIRS OF TRADITIONAL LEADERSHIP AND INSTITUTIONS.</p> <p>FUNCTIONS:</p> <ol style="list-style-type: none"> Promote the affairs of Traditional Leadership and Institutions. Provide Anthropological services and House of Traditional Leaders.
<p>1 Deputy Director General (SL15) 1 Personal Assistant (SL7)</p>

<p>CHIEF DIRECTORATE: INSTITUTIONAL AND KINGS/QUEENSHIP SUPPORT SERVICES PURPOSE: TO PROMOTE THE AFFAIRS OF TRADITIONAL LEADERSHIP AND INSTITUTIONS</p> <p>FUNCTIONS:</p> <ol style="list-style-type: none"> Render Institutional support Services. Render admin support to Kingship and Queenship. <p>SEE PAGE 3.1</p>	<p>CHIEF DIRECTORATE: ANTHROPOLOGICAL SERVICES AND HOUSES OF TRADITIONAL LEADERS PURPOSE: TO PROVIDE ANTHROPOLOGICAL SERVICES AND HOUSE OF TRADITIONAL LEADERS</p> <p>FUNCTIONS:</p> <ol style="list-style-type: none"> Render Anthropological Services. Render administrative support to the Houses of Traditional Leaders. Render secretariat services to the Houses of Traditional Leaders. <p>SEE PAGE 3.7</p>
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HOD Signature 

Date: 11/10/20

MEC Signature 

Date: 2021/10/20

No. of Posts: 2

APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
 CHIEF DIRECTORATE: INSTITUTIONAL AND KINGDS/QUEENSHIP SUPPORT SERVICES

CHIEF DIRECTORATE: INSTITUTIONAL AND KINGDS/QUEENSHIP SUPPORT SERVICES
 PURPOSE: TO PROMOTE THE AFFAIRS OF TRADITIONAL LEADERSHIP AND INSTITUTIONS

FUNCTIONS

1. Render institutional support services
2. Render administrative support to Kingds and Queens
3. Chief Director (S/LT)
4. Director (S/LT)
5. Director (S/LT)

DIRECTIONAL INSTITUTIONAL SUPPORT SERVICES
 PURPOSE: TO RENDER INSTITUTIONAL SUPPORT SERVICES

FUNCTIONS

1. Provide good governance and financial management support
2. Provide support to traditional leadership institutions

1 Director (S/LT)

DISTRICT: SEKHUKHUNE	DISTRICT: VHEZWE	DISTRICT: UMPHATHO	DISTRICT: CAPRICORN	DISTRICT: WATERBERG	KINGDS/QUEENSHIP SUPPORT AND SERVICES
<p>PURPOSE: TO RENDER INSTITUTIONAL SUPPORT SERVICES</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Manage education services 2. Manage administrative support to the Traditional Councils 3. Facilitate the provision of infrastructure and loss of lease to Traditional Councils 4. Administration of events <p>1 Deputy Director (S/LT) 1 Assistant Director (S/LT) 1 Senior Admin Officer (S/LT) 1 State Accountant (S/LT) 1 Administrative Clerk (S/LT) 2 Clerks (S/LT)</p>	<p>PURPOSE: TO RENDER INSTITUTIONAL SUPPORT SERVICES</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Manage education services 2. Manage administrative support to the Traditional Councils 3. Facilitate the provision of infrastructure and loss of lease to Traditional Councils 4. Administration of events <p>1 Deputy Director (S/LT) 1 Assistant Director (S/LT) 1 Senior Admin Officer (S/LT) 1 State Accountant (S/LT) 1 Administrative Clerk (S/LT) 2 Clerks (S/LT)</p>	<p>PURPOSE: TO RENDER INSTITUTIONAL SUPPORT SERVICES</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Manage education services 2. Manage administrative support to the Traditional Councils 3. Facilitate the provision of infrastructure and loss of lease to Traditional Councils 4. Administration of events <p>1 Deputy Director (S/LT) 1 Assistant Director (S/LT) 1 Senior Admin Officer (S/LT) 1 State Accountant (S/LT) 1 Administrative Clerk (S/LT) 2 Clerks (S/LT)</p>	<p>PURPOSE: TO RENDER INSTITUTIONAL SUPPORT SERVICES</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Manage education services 2. Manage administrative support to the Traditional Councils 3. Facilitate the provision of infrastructure and loss of lease to Traditional Councils 4. Administration of events <p>1 Deputy Director (S/LT) 1 Assistant Director (S/LT) 1 Senior Admin Officer (S/LT) 1 State Accountant (S/LT) 1 Administrative Clerk (S/LT) 2 Clerks (S/LT)</p>	<p>PURPOSE: TO RENDER INSTITUTIONAL SUPPORT SERVICES</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Manage education services 2. Manage administrative support to the Traditional Councils 3. Facilitate the provision of infrastructure and loss of lease to Traditional Councils 4. Administration of events <p>1 Deputy Director (S/LT) 1 Assistant Director (S/LT) 1 Senior Admin Officer (S/LT) 1 State Accountant (S/LT) 1 Administrative Clerk (S/LT) 2 Clerks (S/LT)</p>	<p>PURPOSE: TO RENDER ADMINISTRATION SERVICES TO TRADITIONAL COUNCILS</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Provide administrative support services 2. Render efficient and effective financial management and financial administration 3. Provide administrative support to the Traditional Councils <p>SEE PAGE 31A</p>
<p>SATELLITE OFFICES: SEKHUKHUNE DISTRICT PURPOSE: TO RENDER ADMINISTRATION SERVICES TO TRADITIONAL COUNCILS</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Manage administrative services to the Traditional Councils 2. Manage financial support to the Traditional Councils <p>SEE PAGE 31A D</p>	<p>SATELLITE OFFICES: VHEZWE DISTRICT PURPOSE: TO RENDER ADMINISTRATION SERVICES TO TRADITIONAL COUNCILS</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Manage administrative services to the Traditional Councils 2. Manage financial support to the Traditional Councils <p>SEE PAGE 31A D</p>	<p>SATELLITE OFFICES: UMPHATHO DISTRICT PURPOSE: TO RENDER ADMINISTRATION SERVICES TO TRADITIONAL COUNCILS</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Manage administrative services to the Traditional Councils 2. Manage financial support to the Traditional Councils <p>SEE PAGE 31A D</p>	<p>SATELLITE OFFICES: CAPRICORN DISTRICT PURPOSE: TO RENDER ADMINISTRATION SERVICES TO TRADITIONAL COUNCILS</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Manage administrative services to the Traditional Councils 2. Manage financial support to the Traditional Councils <p>SEE PAGE 31A D</p>	<p>SATELLITE OFFICES: WATERBERG DISTRICT PURPOSE: TO RENDER ADMINISTRATION SERVICES TO TRADITIONAL COUNCILS</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Manage administrative services to the Traditional Councils 2. Manage financial support to the Traditional Councils <p>SEE PAGE 31A D</p>	
<p>TRADITIONAL COUNCIL: SEKHUKHUNE PURPOSE: TO RENDER ADMINISTRATIVE SUPPORT SERVICES</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Provide administrative services to the Council 2. Manage financial matters 3. Administration of traditional proceedings 4. Administration of mission schools 5. Manage Traditional Council events <p>SEE PAGE 31A DC</p>	<p>TRADITIONAL COUNCIL: VHEZWE PURPOSE: TO RENDER ADMINISTRATIVE SUPPORT SERVICES</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Provide administrative services to the Council 2. Manage financial matters 3. Administration of traditional proceedings 4. Administration of mission schools 5. Manage Traditional Council events <p>SEE PAGE 31A D</p>	<p>TRADITIONAL COUNCIL: UMPHATHO PURPOSE: TO RENDER ADMINISTRATIVE SUPPORT SERVICES</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Provide administrative services to the Council 2. Manage financial matters 3. Administration of traditional proceedings 4. Administration of mission schools 5. Manage Traditional Council events <p>SEE PAGE 31A D</p>	<p>TRADITIONAL COUNCIL: CAPRICORN PURPOSE: TO RENDER ADMINISTRATIVE SUPPORT SERVICES</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Provide administrative services to the Council 2. Manage financial matters 3. Administration of traditional proceedings 4. Administration of mission schools 5. Manage Traditional Council events <p>SEE PAGE 31A D</p>	<p>TRADITIONAL COUNCIL: WATERBERG PURPOSE: TO RENDER ADMINISTRATIVE SUPPORT SERVICES</p> <p>FUNCTIONS</p> <ol style="list-style-type: none"> 1. Provide administrative services to the Council 2. Manage financial matters 3. Administration of traditional proceedings 4. Administration of mission schools 5. Manage Traditional Council events <p>SEE PAGE 31A C</p>	

HOD Signature: 
 Date: 2021/10/20
 MFC Signature: 
 Date: 2021/10/20

**APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENT AND TRADITIONAL AFFAIRS:
SATELITE OFFICES: SEKHUKHUNE DISTRICT**

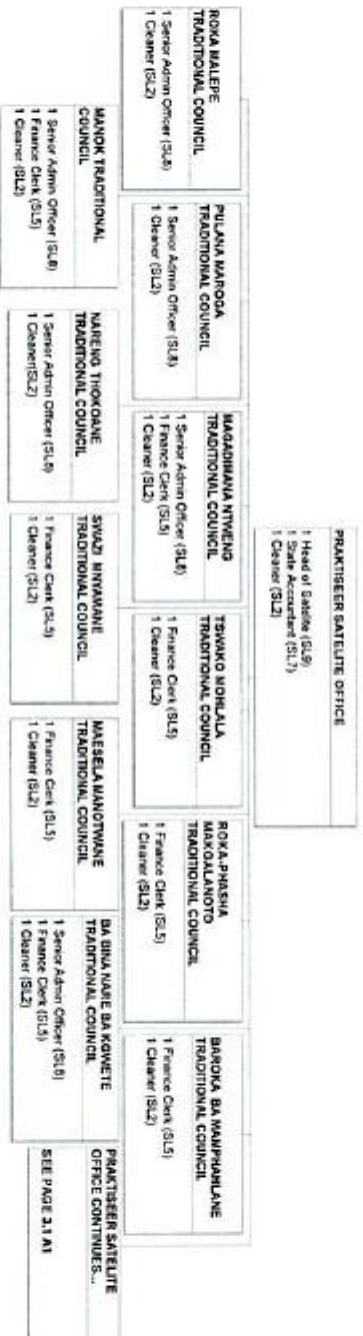
SATELITE OFFICES: SEKHUKHUNE DISTRICT
PURPOSE: TO RENDER ADMINISTRATION SERVICES TO SATELITE OFFICES.

FUNCTIONS:
 1. Manage administration services to the Traditional Councils.
 2. Manage financial support to the Traditional Councils.

PRAKTISEER SATELITE OFFICE	NEBO SATELITE OFFICE	FETAKGOMO SATELITE OFFICE
SEE PAGE 3.1A	SEE PAGE 3.1B	SEE PAGE 3.1C

HOD Signature: 
 Date: 10/10/20
 MEC Signature: 
 Date: 2021/10/20

**APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
SATELLITE OFFICE: PRAKTISEER**



HD Signature: 
 Date: 10/10/20
 HEC Signature: 
 Date: 20/10/20

APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
SATELLITE OFFICES: PRAKTISEER

PRAKTISEER SATELLITE OFFICE CONTINUES...	
BAKUTSWE-BA-MAKOFANE TRADITIONAL COUNCIL	BAPEDI-BA- DINKWANYANE TRADITIONAL COUNCIL
1 Senior Admin Officer (SL8) 1 Cleaner (SL2)	1 Senior Admin Officer (SL8) 1 Cleaner (SL2)
KWIENA MAFOLO TRADITIONAL COUNCIL	KONI PHUTHI TRADITIONAL COUNCIL
1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)
ROKA PHASHA PHOKWANE TRADITIONAL COUNCIL	ROKA MASHISHI TRADITIONAL COUNCIL
1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)
BAPEDI-BA-RAMAUBE TRADITIONAL COUNCIL	ROKA-MASHABELA TRADITIONAL COUNCIL
1 Finance Clerk (SL5) 1 Cleaner (SL2)	1 Finance Clerk (SL5) 1 Cleaner (SL2)
ROKA SELEPE TRADITIONAL COUNCIL	ROKA-MOTSHANA TRADITIONAL COUNCIL
1 Finance Clerk (SL5) 1 Cleaner (SL2)	1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)
BAKONE BA MASETE TRADITIONAL COUNCIL	
1 Finance Clerk (SL5) 1 Cleaner (SL2)	

HOD Signature

Ncw

Date: 12/1/2020

MEC Signature

M. M. M. M.

Date: 20/1/10/20

No. of Posts: 27

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APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
 SATELLITE OFFICE: NEBO

NEBO SATELLITE OFFICE	
1 Head of Satellite (SL9)	
1 State Accountant (SL7)	
1 Cleaner (SL2)	
TISANE TRADITIONAL COUNCIL	MWENA-JAONHLEBA TRADITIONAL COUNCIL
1 Finance Clerk (SL5)	1 Finance Clerk (SL5)
1 Cleaner (SL2)	1 Cleaner (SL2)
PEH-MAMONE TRADITIONAL COUNCIL	MOROKANGOATO TRADITIONAL COUNCIL
1 Senior Admin Officer (SL8)	1 Senior Admin Officer (SL8)
1 Finance Clerk (SL5)	1 Finance Clerk (SL5)
1 Cleaner (SL2)	1 Cleaner (SL2)
BAKOPA TRADITIONAL COUNCIL	ROHLAGANE TRADITIONAL COUNCIL
1 Senior Admin Officer (SL8)	1 Senior Admin Officer (SL8)
1 Finance Clerk (SL5)	1 Cleaner (SL2)
1 Cleaner (SL2)	
MATLALA-A-LEHWELE TRADITIONAL COUNCIL	NEBO SATELLITE OFFICE CONTINUES...
1 Finance Clerk (SL5)	
1 Cleaner (SL2)	
	SEE PAGE 21 B1

N. M. M. M.
 HOD Signature

Date: 14/10/21

N. M. M. M.
 MEC Signature

Date: 18/10/20

No. of Posts: 20

SEE PAGE 3.1B

APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
 SATELLITE OFFICES: NEBO

NEBO SATELLITE OFFICE CONTINUES...

PHAAHLA TRADITIONAL COUNCIL 1 Senior Admin Officer (SL8) 1 Cleaner (SL2)	MASEMOLA TRADITIONAL COUNCIL 1 Senior Admin Officer(SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	MATLALA DICHUEUNG TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	MATLALA-RAMOSHEBO TRADITIONAL COUNCIL 1 Finance Clerk(SL5) 1 Cleaner (SL2)
PHOKOANE TRADITIONAL COUNCIL 1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	NDEBELE TRADITIONAL COUNCIL 1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	BANTWANE TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner(SL2)	AMANDEBELE-MOLETLANE TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)

HOD Signature



Date: 14/10/21

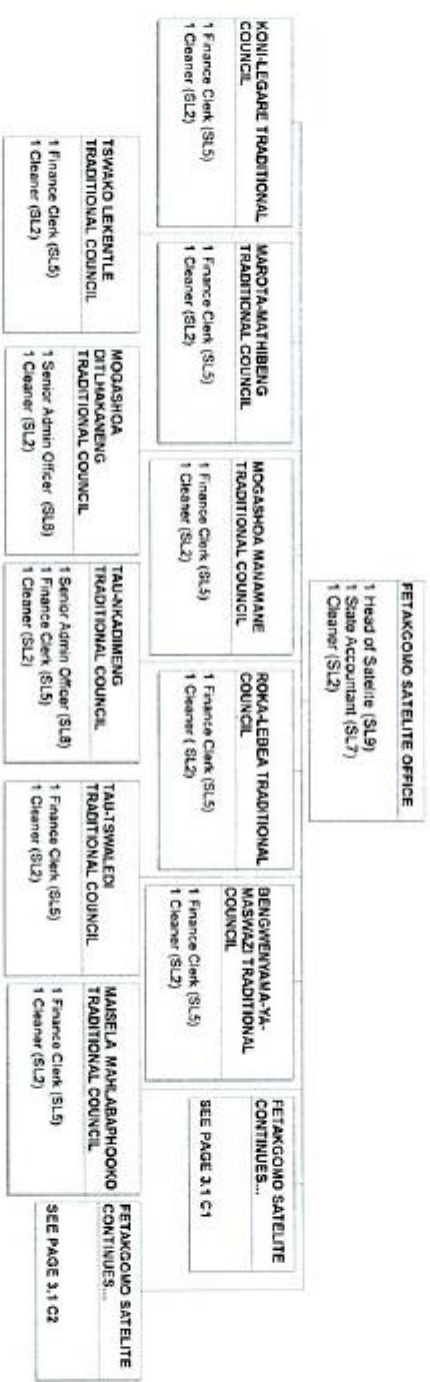
MEC Signature



Date: 2021/10/20

No. of Posts: 19

**APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
SATELLITE OFFICES: FETAKGOMO**



HOD Signature: 
 Date: 14/10/20
 MEC Signature: 
 Date: 20/10/20

APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
SATELLITE OFFICES: FETAKGOMO

FETAKGOMO SATELLITE CONTINUES...

KOMI SEOPELA TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	MAROTJA-JAABONG TRADITIONAL COUNCIL 1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	RATUJAKKAGANE TRADITIONAL COUNCIL 1 Senior Admin Officer (SL8) 1 Cleaner (SL2)	MAROTJA TATANE TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	TAU-NCHEBELENG TRADITIONAL COUNCIL 1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	TAU PHALAMOHILANA TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)
MAROTJA MOKGANE TRADITIONAL COUNCIL 1 Senior Admin Officer (SL8) 1 Cleaner (SL2)	BARUKANYWA, BA- RANTHO TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	MASHA MABOPHE TRADITIONAL COUNCIL 1 Senior Admin Officer (SL8) 1 Cleaner (SL2)	BAROKA-BANNYWANA TRADITIONAL COUNCIL 1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	TAU MANKOTSANE TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	MASELA MOKWATSE TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)

HOD Signature: 
 Date: 14/11/2021
 MEC Signature: 
 Date: 20/21/10/20

APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
 SATELLITE OFFICES: FETAKGOMO

FETAKGOMO SATELLITE
 CONTINUES...

TAU-KGAPHOLA TRADITIONAL COUNCIL 1 Senior Admin Officer(SL8) 1 Cleaner (SL2)	MALA SEGOLO TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	MAROTA MARUL ENG TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	BABINA-NOKO- MAMPURU TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	TLOKWA MAGOLEGO TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	TSMAKO-MAEPA TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)
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HOD Signature 

Date: 14/12/21

MEC Signature 

Date: 2021/10/20

No. of Posts: 12

**APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
TRADITIONAL COUNCIL: SEKHUKHUNE**

TRADITIONAL COUNCIL: SEKHUKHUNE
 PURPOSE: TO RENDER ADMINISTRATIVE SUPPORT SERVICES

FUNCTIONS

1. Provide administrative services to the Council
2. Manage financial matters.
3. Administer Traditional Court proceedings.
4. Administration of ention schools.
5. Manage Traditional Council events.

**BAHLAKWANA-BA-MAPHOPHA
TRADITIONAL COUNCIL**

- 1 Senior Admin Officer (SLB)
- 1 Cleaner (SL2)

**BAKONI-BA-MALOMA TRADITIONAL
COUNCIL**

- 1 Finance Clerk (SL5)
- 1 Cleaner (SL2)

**ROKA-RADINGWANA TRADITIONAL
COUNCIL**

- 1 Finance Clerk (SL5)
- 1 Cleaner (SL2)

**TRADITIONAL COUNCIL:-
SEKHUKHUNE CONTINUES.**

SEE PAGE 3.1E

**MAROTJA MOHLALETSE TRADITIONAL
COUNCIL**

- 1 Senior Admin Officer (SLB)
- 1 Finance Clerk (SL5)
- 1 Cleaner (SL2)

**BAHLAKWANA-BA-MALEKANA
TRADITIONAL COUNCIL**

- 1 Senior Admin Officer (SLB)
- 1 Cleaner (SL2)

**MABA MAPITSANE
TRADITIONAL COUNCIL**

- 1 Finance Clerk (SL5)
- 1 Cleaner (SL2)

HOD Signature

Date: 14/11/21

MEC Signature

Date: 2021/10/20

APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS:
TRADITIONAL COUNCIL: SIKHUKHUNE

TRADITIONAL COUNCIL: SIKHUKHUNE
CONTINUES.

MAMPANE TRADITIONAL COUNCIL 1 Senior Admin Officer (SLB) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	MATLALA MOKHALOTSHANE TRADITIONAL COUNCIL 1 Senior Admin Officer (SLB) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	BAKWENA TRADITIONAL COUNCIL 1 Senior Admin Officer (SLB) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	BANARENG BA MWITLANE TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	BAKGABA BA SELALA TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)
KWENA-MASINABELA TRADITIONAL COUNCIL 1 Senior Admin Officer (SLB) 1 Cleaner (SL2)	MAROTLA BOGOSHANA TRADITIONAL COUNCIL 1 Senior Admin Officer (SLB) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	BAKOTEN BA VACHACHA TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	MAROTLA SEGOLO TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)	BATLU BA BANHWANA TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner (SL2)

HOD Signature

Date:

MEC Signature

Date:

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2021/10/20