PURPOSE: TO RENDER ADMINISTRATION SERVICES TO SATELITE OFFICES. SATELITE OFFICES: VHEMBE DISTRICT

#### FUNCTIONS:

- Manage administration services to the Traditional Councils.
- Manage financial support to the Traditional Councils

SEE PAGE 3.2A MALAMULELE SATELITE OFFICE SEE PAGE 3.28 HLANGANANI SATELITE OFFICE | MUTALE SATELITE OFFICE SEE PAGE 3.2C

HoD Signature
Date: 14/10/2/

Date: 2021/10/20

PAGE 3.2 A-C

MALAMULELE SATELITE OFFICE

1 Head of Satelite (SL5) 1 State Accountant (SL7)

1 Cleaner (SL2)

1 FinanceClierk (SL5)	GIDJANA TR	1 Senior Admin Officer (SLB) 1 Finance Clerk (SLS) 1 Cleaner (SL2)
2) 2)	GIDJANA TRADITIONAL COUNCIL	1 Senior Admin Officer (SUS) 1 Finance Clerk (SUS) 1 Cleaner (SUZ)
1 Senior Admin Officer (SL8) 1 Cleaner(SL2)	MITTITI TRADITIONAL COUNCIL	r(SUB)
(SLB) 1 Finance Clerk (SL5) 1 Cleaner (SL2)		1 Senor Admin Officer (SL8) 1 Cleanor (SL2)
erk (SL5)	MADONTSI TRADITIONAL	1 Finance Clerk (SL5) 1 Cleaner (SL2)

MAVAMBE TRADITIONAL COUNCIL

MHINGA TRADITIONAL COUNCIL

MUDABULA TRADITIONAL COUNCIL

MULAMULA TRADITIONAL COUNCIL

TSHIKONELO TRADITIONAL COUNCIL

1 Finance Clerk (SL5) 1 Cleaner (SL2)

Senior Admin Officer (SLB)
 Cleaner (SL2)

TONAL MUKHOMI TRADITIONAL COUNCIL XIKUNDU TRADITIONAL COUNCIL

1 Finance Clex. (SL5)
1 Cleaner (SL2)
1 Cleaner (SL2)

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#### HLANGANANI SATELITE OFFICE

1 Head of Satellite (SL9) 1 State Accountant (SL7) 1 Cleaner (SL2)

Officer (SLB)	1 Senor Admin Officer (SLB) 1 Cleaner (SL2)	1 Finance Clerk (SL5) 1 Cleaner (SL2)	rk (SL5) 2)	1 Finance Clerk (SL5) 1 Cleaner (SL2)	Finance Clerk (SL5) Cleaner (SL2)	1 Finance Clerk 1 Cleaner (SL2	1 Finance Clerk (SL5) 1 Cleaner (SL2)	
KUTAMA TRADITIONAL COUNCIL		MASHAMBA TRADITIONAL COUNCIL	ADITIONAL	BUNGENI TRADITIONAL	MULIMA TRADITIONAL COUNCIL		COUNCIL TRADITIONAL	
SEE PAGE 3.2 B1	1 Finance Clerk (SL5) 1 Cleaner (SL2)		1 FinanceClerk (SL5) 1 Cleaner (SL2)	Finance Clerk (SL5) Cleaner (SL2)	1 Finance Clerk 1 Cleaner (SL2	Finance Clerk (SL5) Cleaner(SL2)		1 Finance Clerk (SL5) 1 Cleaner(SL2)
OFFICE CONTINUES	NTHABALALA TRADITIONAL COUNCIL		MASAKONA TRADITIONAL COUNCIL	NKHENSANI TRADITIONAL COUNCIL		ELIMISHIRLEY TRADITIONAL COUNCIL		MUILA TRADITIONAL COUNCIL

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## HLANGANANI SATELITE OFFICE CONTINUES ...

1 Finance Clerk (SL5) 1 Cleaner(SL2) 1 Senior Admin Officer (SL8) SINTHUMULE TRADITIONAL COUNCIL RIBUNGWANA TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner(SL2) MANGULWANI TRADITIONAL COUNCIL NKANYANI TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Cleaner(SL2) TIYANI TRADITIONAL COUNCIL

1 Finance Clerk (SL5) 1 Cleaner(SL2)

1 Cleaner(SL2)

1 Finance Clerk (SL5)

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Date: /(C/S) A

MEC Signature

Date: APRI/10/20

#### MUTALE SATELITE OFFICE

- 1 Head of Satelite (SL9)
- 1 Cleaner (SL2) 1 State Accountant (SL7)

1 Cleaner (SL2)

1 Senior Admin Officer (SL8)

1 Senior Admin Officer (SL8)

1 Cleaner (SL2)

MAKUYA TRADITIONAL COUNCIL

TSHIKUNDAMALEMA TRADITIONAL COUNCIL

1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)

1 Cleaner (SL2) 1 Finance Clerk (SL5) THENGWE TRADITIONAL COUNCIL

1 Senior Admin Officer (SL8)

- RAMBUDA TRADITIONAL COUNCIL MANENZHE TRADITIONAL COUNCIL
- 1 Cleaner (SL2) 1 Senior Admin Officer (SL8)
- KHAKHU TRADITIONAL COUNCIL
- 1 Finance Clerk (SL5) 1 Cleaner (SL2)
- MUTELE TRADITIONAL COUNCIL
- NGWEKHULU TRADITIONAL COUNCIL
- 1 Finance Clerk (SL5)
- 1 Cleaner (SL2)

1 Cleaner (SL2)

1 Senior Admin Officer (SL8)

HoD Signature Date: 2021 10 20

# APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS: TRADITIONAL COUNCIL; VHEMBE

tion of Induton schools	<ol> <li>Administration of initiation schools</li> <li>Manage Traditional Council events</li> </ol>
Manage financial matters  Administer Traditional Court proceedings	2 Manage fin 3 Administer
Provide administrative services to the Council	FUNCTIONS  1. Provide acr
NADITIONAL COUNCIL WHEMBE URROCE TO RENDER ADMINISTRATIVE SUPPORT SERVICES	PURPOSE 1

MPHAPRULI TRADITIONAL  Serior Admin Officer (5L4)  Feature Clerk (5L5)  Cleaner (5L2)	1 Senor Admin Officer (SLS) 1 Finance Clerk (SLS) 1 Cleaner (SL2)
COUNCIL	t Senor Admin Officer (SUS) t France Clerk (SUS) t Cleaner (SU2)
NULENZHE TRADITIONAL COUNCIL 1 Senor Admin Officer (SLE) 1 Channer (SLE)	1 Senot Admin 0 1 Ferance Clerk ( 1 Cleaner (SC2)

SHIWHASE TRADITIONAL COUNCIL Senor Admin Officer (SUS) France Clerk (SUS) Cleaner (SUS)
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LWAMONDO TRADITIONA 1 Senior Admin Officer (SLB 1 Feduros Clerk (SLS) 1 Cleaner (SLZ)
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TSHAKHUMA TRADITI 1 Senor Admin Officer () 1 Finance Clerk (SLS) 1 Cleaner(SL2)
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NESENGANI TRADITIONAL COUNCIL

1 Senor Admin Officer (SLB) 1 Cleaner (SL2)

1 Senor John Officer (SUB) 1 Cleaner (SU2) TSIANDA TRADITIONAL COUNCIL

1 Feunde Den (SLS) 1 Cleaner(SL2) 1 Senior Admin Grider (SLE)

> 1 Senor Admin Officer (SLB) 1 Cleaner (SLZ) MASHAU TRADITIONAL COUNCIL

	COUNCIL
1 Senor Admin Officer (SLB)	TSHAKHUWA TRADITIONAL COU

NAMEDRA LEADILIONAL CORNEL

icer (SL	NOTTION
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1 Sancration Office	HAMUTSHA TRADI

er (SLD)	RADITIONAL COUNCIL
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n Officer (SUI)	TRADITIONAL COUNCIL
1 Sever Adm	DAVHANA T

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WA TRADITIONAL COUNCIL	TSHMBUPFE TRADITIONAL
ir Admin Officer (SLE)	COUNCIL
Ne Clink (5U5)	1 Senor Admin Officer (SLB) 1 Finance Cen. (SLS)

1 Senor Admin Officer (SLB) 1 Finance Clen (SLS) 1 Cleaner[SL2]	

WASSA TRADITIONAL COUNCIL



SATELITE OFFICES: MOPANI
PURPOSE: TO RENDER ADMINISTRATION SERVICES TO SATELITE
OFFICES.

FUNCTIONS

Manage administration services to the Traditional Councils.

Manage financial support to the Traditional Councils.

SEE PAGE 3.3A BA-PHALABORWA SATELITE OFFICE SEE PAGE 3.3B GREATER RITAVI SATELITE OFFICE SEE PAGE 3.3C GREATER BOLOBEDU SATELITE OFFICE

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HoD Signature

1	Herk(SL5)	1 Finance Clerk(SL5)	1 Finance Clerk(SL5)
UNCIL BALEPYE TRADITIONAL COUNCIL	BA-SELOANE TRADITIONAL COUNCIL		BA-MASENEKE TRADITIONAL COUNCIL
1 Senior Admin Officer (SL8) 1 Cleaner(SL2)	1 Senior Admin 1 Cleaner(SL2)	1 Senior Admin Officer (SL8) 1 Cleaner(SL2)	Cleaner(SL2)
BA-SHAI TRADITIONAL COUNCIL		BA-PHALABORWA TRADITIONAL COUNCIL	AJEJE TRADITIONAL COUNCIL
		1 Head of Satelite (SL9) 1 State Accountant (SL7) 1 Cleaner (SL2)	
	ICE	BA-PHALABORWA SATELITE OFFICE	

HoD Signature

## APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS: SATELITE OFFICES: GREATER RITAVI

### GREATER RITAVI SATELITE OFFICE

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1 Cleaner (SL2) 1 State Accountant (SL/)

1 Senior Admin Officer (SL8)	BANARENG BA SEKORORO TRADITIONAL COUNCIL	
1 Senior Admin Officer (SL8)	BATLHABINE TRADITION	
Officer (SL8)	TRADITION	

1 Cleaner (SL2) 1 Finance Clerk (SL5) 1 Senior Admin Officer (SL8)

1 Cleaner (SL2)

1 Cleaner (SL2)

1 Cleaner (SL2) 1 Finance Clerk (SL5) 1 Senior Admin Officer (SL8)

1 Senior Admin Officer (SL8)

TRADITIONAL COUNCIL

NKUNA TRADITIONAL COUNCIL

1 Senior Admin Officer (SL8)

BANARENG-BA-LETSOALO TRADITIONAL COUNCIL

1 Cleaner (SL2)

1 Cleaner(SL2) 1 Finance Clerk(SL5)

1 Finance Clerk (SL5) 1 Senior Admin Officer BAKGAGA-BA-MAAKE TRADITIONAL COUNCIL

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Finance Clerk (SL5)	Senior Admin Officer (SL8)	

1 Senior Admin Officer (SL8)	NYAVANA TRADITIONAL COUNCIL
8)	

1 Cleans
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1 Cleaner

SEBELA TRADITIONAL COUNCIL

-4
Finan
8
Clerk
(SL5)

1 Cleaner(SL2)

HoD Signature Date: 2021 10/20

No. of Posts: 27

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# APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS: SATELITE OFFICES: GREATER BOLOBEDU

1 Finance Clerk (SL5) 1 Cleaner (SL2)	cer (SL8)	1 Senior Admin Officer (SL8) 1 Cleaner (SL2)	ficer (SL8)	1 Senior Admin Officer (SL8) 1 Cleaner (SL2)	5)	1 Finance Clerk (SL5) 1 Cleaner (SL2)	
MAHUNTSI TRADITIONAL COUNCIL	TIONAL COUNCIL	SEKGOPO TRADITIONAL COUNCIL	IONAL COUNCIL	PHEEHA TRADITIONAL COUNCIL	RAPHAHLELO TRADITIONAL COUNCIL	RAPHAHLELO TRA	
					· Consense (Core)		
SL8)	1 Senior Admin Officer (SL8) 1 Cleaner (SL2)	ficer (SL8)	1 Senior Admin Officer (SL8) 1 Cleaner (SL2)	ær (SL8)	1 Senior Admin Officer (SL8)	Senior Admin Officer (SL8) Finance Clerk (SL5) Cleaner (SL2)	1 Senior Admin 1 Finance Clerk 1 Cleaner (SL2
	COUNCIL	IONAL COUNCIL	PHOONG IRADIIIONAL COUNCIL	NCIL	TRADITIONAL COUNCIL		
VA TRADITIONAL	MAMAILA-KOLOBETONA TRADITIONAL			VANA	MAMAILA-MPHOTWANA	MODJADJI TRADITIONAL COUNCIL	MODJA
			S[2)	1 Cleaner (SL2)			
			1 Head of Satelite (SL9) 1 State Accountant (SL7)	1 Head of S 1 State Acc			
		EOFFICE	GREATER BOLOBEDU SATELITE OFFICE	GREATER			

No. of Posts: 20

MEC Signature
Date: 2021/10/20

HoD Signature

# APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS: TRADITIONAL COUNCIL: MOPANI

TRADITIONAL COUNCIL: MOPANI
PURPOSE TO RENDER ADMINISTRATIVE SUPPORT SERVICES

1. Provide administrative services to the Council

Manage financial matters

3 Administer Traditional Count proceedings 4 Administration of inclation schools 5 Manage Traditional Council events

MATHEBULA TRADITIONAL MAHUMANI TRADITIONAL COUNCIL

COUNCIL

1 Finance Clerk (SLS) 1 Cleanor (SLZ)

1 France Clerk (SL5) 1 Cleaner (SL2)

1 Senor Admin Officer (SLB) 1 Cloaner (SL2)

1 Cleaner (SL2) 1 Senior Admin Officer (SL8)

1 Cleaner (SL2) 1 Finance Clerk (SL5) 1 Senior Admin Officer (SLB)

COUNCIL

MASWANGANYI TRADITIONAL

1 Finance Clerk (SLS) 1 Cleanor (SL2)

1 Senior Admin Officer (SLB) 1 Finance Clerk (SLS) 1 Cleaner (SL2)

1 Cleaner (SL2) 1 Senior Admin Officer (SL8) HOMU TRADITIONAL COUNCIL

1 Senor Admin Officer (SLB) 1 Cleanor (SL2)

1 Finance Clerk (SLS) 1 Cleaner (SLZ)

1 Finance Clerk (SL5) 1 Cleaner (SL2)

HLANEKI TRADITIONAL COUNCIL

SIYANDHANI TRADITIONAL COUNCIL

COUNCIL TRADITIONAL

DZUMERI TRADITIONAL COUNCIL

1 Senior Admin Officer (SLB)

1 Finance Clerk (SL5) 1 Cleaner (SL2)

SHIVITI TRADITIONAL

1 Senor Admin Officer (SLB) 1 Cleaner (SLD) NKURI TRADITIONAL COUNCIL

MABUNDA TRADITIONAL COUNCIL MSENGI TRADITIONAL COUNCIL NDENGEZA TRADITIONAL COUNCIL 1 Senor Admin Officer (SLB)

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SATELITE OFFICES: CAPKILLUKW
PURPOSE: TO RENDER ADMINISTRATION SERVICES TO SATELITE
OFFICES.

#### FUNCTIONS:

- Manage administration services to the Traditional Councils.
- Manage financial support to the Traditional Councils.

SEE PAGE 3.4A BLOUBERG SATELITE OFFICE MANKWENG SATELITE OFFICE SEE PAGE 3.4B LEPELLE NKUMPI SATELITE OFFICE SEE PAGE 3.40

Date: 2021 10 20 MEC Signature Date: 14/12/21

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HoD Signature

# APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS: SATELITES OFFICES: BLOUBERG

1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	5)	1 Finance Clerk (SL5) 1 Cleaner (SL2)	Ų.	1 Finance Clerk (SL5) 1 Cleaner (SL2)
BAHANANWA TRADITIONAL COUNCIL	ONAL COUNCIL	BABIRWA TRADITIONAL COUNCIL	IONAL COUNCIL	MANTHATA TRADITIONAL COUNCIL
H (\$L8)	1 Senior Admin Officer (SL 8) 1 Cleaner (SL2)	5)	1 Finance Clerk (SLS) 1 Cleaner (SL2)	1 Finance Clerk (SL5) 1 Cleaner (SL2)
COUNCIL	KIBI TRADITIONAL COUNCIL	TIONAL COUNCIL	MAKGATHO TRADITIONAL COUNCIL	SEAKAMELA TRADITIONAL COUNCIL
		ant (SL7)	1 Head of Satelite (SL7) 1 State Accountant (SL7) 1 Cleaner (SL2)	
		BLOUBERG SATELITE OFFICE	BLOUBERG SA	

Date: 2021 10/20
Date: 2021 10/20

No. of Posts: 16

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#### MANKWENG SATELITE OFFICE

- 1 Head of Satelite (SL9)
- 1 State Accountant (SL7)
- 1 Cleaner (SL2)

MOTHIBA TRADITIONAL COUNCIL	
BJATLADI TRADITIO	

1 Cleaner (SL2) 1 Finance Clerk (SL5) 1 Senior Admin Officer (SL8)

1 Cleaner (SL2) 1 Finance Clerk (SL5) 1 Senior Admin Officer (SL8)

1 Cleaner (SL2)

1 Senior Admin Officer (SL8)

1 Finance Clerk (SL5)

1 Cleaner (SL2)

1 Senior Admin Officer (SL8)

MOLEPO TRADITIONAL COUNCIL

MAKGOBA TRADITIONAL COUNCIL

1 Cleaner (SL2)

DNAL COUNCIL

1 Cleaner (SL2) 1 Finance Clerk (SL5) 1 Senior Admin Officer (SL8) MANKWENG TRADITIONAL COUNCIL

BAKGAGA BA MOTHAPO TRADITIONAL COUNCIL 1 Finance Clerk (SL5) 1 Senior Admin Officer (SL8)

1 Cleaner (SL2)

1 Senior Admin Officer (SLB) DIKGALE TRADITIONAL COUNCIL 1 Finance Clerk (SL5)

HoD Signature Date: /生/(を)子/

No. of Posts: 23

Date: 202/10/20

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_	123	No. of Posts: 22			0	Date: 202/10/20
						Date (C)
						Nikomo
1 Finance Clerk(SL5) 1 Cleaner (SL2)	Officer (SL 8)	1 Senior Admin Officer (SL 8) 1 Ceaner (SL2)	L5)	1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)	ficer (SL8)	1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)
TRADITIONAL COUNC	DNAL COUNCIL	MAJA TRADITIONAL COUNCIL	ZEBEDIELA TRADITIONAL COUNCIL	ZEBEDIELA TRAD	ONAL COUNCIL	MAFEFE TRADITIONAL COUNCIL
			1 Cleaner (SLZ)			
.5)	1 Finance Clerk (SL5) 1 Cleaner (SL2)	cer (SL 8) -5)	1 Senior Admin Officer (SL 8) 1 Finance Clerk (SL5)	fficer (SL 8)	1 Senior Admin Officer (SL 8) 1 Cleaner (SL2)	1 Senior Admin Officer (SL 8) 1 Cleaner (SL2)
MATHABATHA TRADITIONAL COUNCIL	МАТНАВАТНА ТВА	DITIONAL	MPHAHLELE TRADITIONAL COUNCIL	TRADITIONAL	DITLOU MACHIDI TRADITIONAL COUNCIL	NDLOVU TRADITIONAL COUNCIL
			Head of Satelite (SL9) State Accountant (SL7) Cleaner (SL2)	1 Head of Satell 1 State Account 1 Cleaner (SL2)		
		OFFICE	LEPELLE NKUMPI SATELITE OFFICE	LEPELL		
		OFFICE	E NKUMPI SATELITE	LEPELL		

TRADITIONAL COUNCIL: CAPRICORN
PURPOSE: TO RENDER ADMINISTRATIVE SUPPORT SERVICES Manage Traditional Council events Administration of initiation schools. Administer Traditional Court proceedings Manage financial matters. FUNCTIONS: Provide administrative services to the Council

### MARABA TRADITIONAL COUNCIL

1 x Cleaner (SL2) 1x Finance Clerk (SL5)

## BAKONE BA MATLALA A THABA TRADITIONAL COUNCIL

1 x Cleaner (SL2) 1x Finance Clerk (SL5) 1x Senior Admin Officer (SL8)

## RAMOKGOPA TRADITIONAL COUNCIL

1 x Cleaner (SL2) 1x Finance Clerk (SL5) 1x Senior Admin Officer (SL8)

## MASHASHANE TRADITIONAL COUNCIL

1 x Cleaner (SL2) 1x Senior Admin Officer (SL8) 1x Finance Clerk (SL5)

1x Senior Admin Officer (SL8)

### MOLETJI TRADITIONAL COUNCIL

1x Finance Clerk (SL5) 1 x Cleaner (SL2)

### MACHAKA TRADITIONAL COUNCIL

1 x Cleaner (SL2) 1x Senior Admin Officer (SL8) 1x Finance Clerk (SL5)

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APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL APPAIRS-NATELITY OFFICES: WATERBERG DISTRICT

SATELITE OFFICES: WATERBERG
PURPOSE: TO RENDER ADMINISTRATION SERVICES TO
SATELITE OFFICES.

FUNCTIONS:

Manage administration services to the Traditional Councils.
 Manage financial support to the Traditional Councils.

LEPHALALE SATELITE OFFICE

MOGALAKWENA SATELITE OFFICE

SEE PAGE 3.5A

SEE PAGE 3.5B

No. of Posts: 0

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1 Head of Satelite (SL9)
1 State Accountant (SL7)
1 Cleaner (SL2)
SELEKA TRADITIONAL COUNCIL
SHONGWANE TRADITIONAL COUNCIL

1 Finance Clerk (SL5) 1 Cleaner (SL2)

1 Senior Admin Officer (SL8) 1 Finance Clerk (SL5) 1 Cleaner (SL2)

1 Senior Admin Officer (SL8)

Hod Signature
Date: (C/10)21

No. of Posts: 9

Date: 2021 10/20

## MOGALAKWENA SATELITE OFFICE

- 1 Head of Satelite (SL9)
- 1 State Accountant (SL7)
- 1 Cleaner (SL2)

## BABIRWA TRADITIONAL COUNCIL

1 Finance Clerk (SL5) 1 Cleaner (SL2)

### LEBELO TRADITIONAL COUNCIL

1 Cleaner (SL2) 1 Finance Clerk (SL5)

## NKIDIKITLANE TRADITIONAL COUNCIL

1 Cleaner (SL2) 1 Finance Clerk (SL5)

## BAKONE TRADITIONAL COUNCIL MOKOPANE TRADITIONAL COUNCIL

1 Finance Clerk (SL5) 1 Cleaner (SL2) 1 Senior Admin Officer (SL8)

1 Cleaner (SL2)

1 Finance Clerk (SL5) 1 Senior Admin Officer (SL8)

LITHO NDZUNDZA TRADITIONAL COUNCIL

1 Senior Admin Officer (SL8)

1 Cleaner (SL2)

HoD Signature
Date: 14/15/21 Date: 2021 10/20

No. of Posts: 17

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PURPOSE: TO RENDER ADMINISTRATIVE SUPPORT SERVICES TRADITIONAL COUNCIL: WATERBERG

#### FUNCTIONS

- Provide administrative services to the Council
- Manage financial matters.
- Administer Traditional Court proceedings.
- Administration of initiation schools.
- Manage Traditional Council events

## LEKALAKALA TRADITIONAL COUNCIL

1x Finance Clerk (SL5) 1 x Cleaner (SL2)

1xSenior Admin Officer (SL8) 1 x Cleaner (SL2) 1x Finance Clerk (SL5)

BAKENBERG TRADITIONAL COUNCIL | MAPELA TRADITIONAL COUNCIL

1x Finance Clerk (SL5) 1xSenior Admin Officer (SL8)

1 x Cleaner (SL2)

Date: 2021/10/20

Date: /CL/ HoD Signature\_

# APPROVED ORGANISATIONAL STRUCTURE: DEPARTMENT OF COOPERATIVE GOVERNANCE, HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS: KING/QUEENSHIP SUPPORT

KINGSIQUEENSHIP SUPPORT
PURPOSE: TO RENDER ADMIN SUPPORT TO QUEENSHIP
AND KINGSHIP

#### Functions:

- 1. Povide administrative support services
- Render efficient and effectiveness of Financial Management
   Bensure the facilitation of Disputes Resolution.

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Date: ADAI 10 20

### HOUSES OF TRADITIONAL LEADERS CHIEF DIRECTORATE: ANTHROPOLOGICAL SERVICES AND

HOUSE OF TRADITIONAL LEADERS PURPOSE: TO PROVIDE ANTHROPOLOGICAL SERVICES AND

#### FUNCTIONS

- Render Anthropological Services.
- Render secretariat services to the Houses of Traditional Leaders. Render administrative support to the Houses of Traditional Leaders.
- 1 Personal Assistant (SL7)

1 Chief Director (SL14)

PURPOSE: TO RENDER ANTHROPOLOGICAL DIRECTORATE: ANTHROPOLOGICAL SERVICES SERVICES

Functions:

- Coordinate the events of Traditional Leaders
- Facilitate conflict resolutions of Traditional Leaders.
- Manage the recognition of Traditional Communities and Traditional Leaders
- Coordinate and monitor initiation schools SEE PAGE 3.7.1

PURPOSE: Render secretariat services to the Houses of Traditional DIRECTORATE: HOUSES OF TRADITIONAL LEADERS

Functions:

- 1. Provide support to Traditional Leadership Institutions.
- Render secretarial services to the Houses of Traditional Leaders.
- Render administrative support to the Houses of Traditional Leaders.

SEE PAGE 3.7.2

Date: 2021/10/20 HoD Signature 12/01/

## DIRECTORATE: ANTHROPOLOGICAL SERVICES PURPOSE: TO RENDER ANTHROPOLOGICAL SERVICES

#### Functions:

- Coordinate the events of Traditional Leaders
   Facilitate conflict resolutions of Traditional Leaders.
- Manage the recognition of Traditional Communities and Traditional Leaders.
- 4. Coordinate and monitor initiation schools

#### 1 Director (SL13)

DISTRICT A: SEKHUKHUNE DISTRICT B:VHEMBE		DISTRICT C: MOPANI	DISTRICT D:CAPRICON	DISTRICT E:WATERBERG
1 Chief Ethnologist (SL12)	1 Chief Ethnologist (SL12) 1 Chief Ethnologist (SL12) 1 Chief Ethnologist (SL12) 1 Ethnologist (SL9) 1 Ethnologist (SL9) 1 Ethnologist (SL9) 1 Administrative Officer (SL7) 1 Administrative Officer (SL7)	1 Chief Ethnologist (SL12)	1 Chief Ethnologist (SL12)	1 Chief Ethnologist (SL12)
1 Ethnologist (SL9)		1 Ethnologist (SL9)	1 Ethnologist (SL9)	1 Ethnologist (SL9)
1 Administrative Officer (SL7)		1 Administrative Officer (SL7)	1 Administrative Officer (SL7)	1 Administrative Officer (SL7)

HoD Signature

Date: 2021/10/20

## DIRECTORATE: HOUSES OF TRADITIONAL LEADERS

PURPOSE: Render secretariat services to the Houses of Traditional Leaders

#### Functions

- Provide support to Traditional Leadership Institutions.
- Render secretarial services to the Houses of Traditional Leaders
- Render administrative support to the Houses of Traditional Leaders.

#### 1 Director (SL13)

#### RESOURCE ADMINISTRATION SUB-DIRECTORATE: TRADITIONAL LEADERS

PURPOSE: To provide support to Traditional Leadership institutions.

#### FUNCTIONS:

- Design, Facilitate and implement Capacity Building
- Enhance Functionality of Houses and TCs
- Support the preservation of Indigenous Knowledge and
- Facilitate rural development initiatives.
- 1 Deputy Director (SL11)
- 2 Assistant Director (SL9) 2 Senior Admin Officer (SL8)

#### SUB-DIRECTORATE: SECRETARIAT OF THE HOUSE OF TRADITIONAL LEADERS

PURPOSE: Render secretarial services to the Houses of Traditional Leaders.

#### Functions:

- 1, Render secretariat services to the Houses of Traditional Leaders. 1, Conduct investigation on cases referred to the House.
- Facilitate the Elections of Provincial and Local Houses.
- Facilitate and monitor participation of Traditional Leaders in Municipalities
- 5. Facilitate resolutions of disputes. 4. Conduct genealogical investigation on matters reterred to the
- Deputy Director (SL12)
- 2 Assistant Director (SL10)
- 2 Researcher (SL8) 3 Admin Officer (SL7)
- 2 Personal Assistant (Chairperson & Deputy Chairperson) (SL7)
- 3 Committee Secretary (SL5)
- 2 Driver (SL4)

## SUB-DIRECTORATE: ADMINISTRATION OF THE HOUSES OF TRADITIONAL LEADERS

PURPOSE: Render administrative support to the Houses of raditional Leaders

- Provide Administrative support to the Houses
- Support and monitor the establishment of Houses of Traditional Leaders
- Coordinate and manage events of Traditional Leaders
- 2 Assistant Director (SL9) 1 Deputy Diretor (SL11)



No. of Posts: 24

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