



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
CO-OPERATIVE GOVERNANCE,
HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS

REF.: COGHSTA B07/ 2022– 23 FY
ENQ: Masemola SS

The Head of Department
Provincial Treasury
Private Bag X9494
POLOKWANE
0700

THE APPOINTMENT OF SERVICE PROVIDER TO SUPPLY AND DELIVER 128 LAPTOPS FOR CDW'S.

1. We are requesting that an advert be placed in the next issue of the Provincial Tender Bulletin, calling upon Service Providers to participate in the abovementioned bid.
2. Documents should be downloaded on E-Tender and on Departmental Website (www.coghsta.limpopo.gov.za).
3. Proposals shall be sealed in an envelope **CLEARLY** marked: "**Bid No. COGHSTA-B07/2022 – 23 FY: 'The appointment of service provider to supply and deliver 128 laptops for CDW's'**" and be deposited in the Bid Box located at the Department of Co-operative Governance, Human Settlements and Traditional Affairs, Hensa Towers, No 20. Cnr. Landdros Mare and Rabe Streets, Polokwane.
5. **Closing date for the submission of bids is Wednesday, 28 September 2022 at 11h00. Late submissions will not be accepted.**
6. Should additional information on the technical requirements be required, contact Ms. Mubva TY @ 015 294 2119 for administration information contact Mr. Mokalapa MJ @ 015 294 2262, Ms. Masenya J.T @ 015 294 2290 and Mr. Masemola S.S @015 294 2024.

Regards

HEAD OF DEPARTMENT

2022/08/19

DATE



PROVINCIAL TREASURY

BID DOCUMENTATION COMPLIANCE ASSESSMENT TOOL

INSTITUTION: DEPARTMENT OF CO-OPERATIVE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS

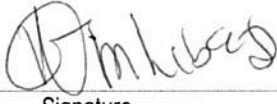

BID NUMBER: COGHSTA B07/ 2022-23 FY

DESCRIPTION OF GOODS/SERVICE: THE APPOINTMENT OF SERVICE PROVIDER TO SUPPLY AND DELIVER 128 LAPTOPS FOR CDW'S

CLOSING DATE: 28 SEPTEMBER 2022

REQUEST FOR ADVERTISEMNET				
DESCRIPTION	DEPARTMENT/PUBLIC ENTITY			CONFIRMATION BY PROVINCIAL TREASURY
	YES	NO	N/A	(YES, NO, N/A)
Is the goods/service catered for in the Procurement Plan?	X			
Is the request submitted 05 (Five) working days before the advert?	X			
Is the letter of request to advertise approved by the AA/AO and attached?	X			
Is the request advertised for the first time? If not, provide reasons	X			
Is the advertisement for at least 21 working days? If not, is the deviation with valid reasons approved by the Accounting Officer / Authority? In case of shorter period please attach proof	X			
COMPILATION OF STANDARD BIDDING DOCUMENTATION AS PER PPPFA REGULATIONS 2017				
SBD 1. Invitation to bid form attached?	X			
SBD 2 Request for Tax Clearance Certificate attached?			X	
SBD 3 Pricing Schedule Firm/Non-Firm /Pricing Schedule for professional services attached?	X			
SBD 4 Declaration of Interest attached?	X			
SBD 5 National Industrial Participation Programme attached. To be attached for bids above R10million			X	
SBD 6 Preference Points Claim Form in Terms PPR 2017	X			
• SBD 6.1 Preference Points Claim Form?				
SBD 7 Contract Form (7.1, 7.2 & 7.3) NOT TO BE ATTACHED AT THE STAGE OF ADVERTISING	Must only be completed by the successful bidder and the purchaser.			
SBD 8- Declaration of Bidders' Past SCM Practices attached?		X		
SBD 9 – Certificate of Independent Bid Determination?		X		
Specifications/ToR attached?	X			
General Conditions of Contract attached? Latest version	X			
Is the bid document sequentially numbered?	X			

Is the bid document priced in terms of Provincial Pricing Schedule?	X			
Are services/goods required not covered by existing departmental or Provincial Contracts?	X			

BID DOCUMENT VERIFIED BY	APPROVAL FOR ADVERTISEMENT BY AA/AO OR DELEGATED OFFICIAL
A.V. LIBAEO	M. Malahlela
Initials and Surname (Print)	Initials and Surname (Print)
	
Signature	Signature
19/08/22	19/08/2022
Date	Date

TO BE COMPLETED BY PROVINCIAL TREASURY

BID DOCUMENT CONFIRMED BY
Comment:
Initials and Surname (Print)
Signature
Date

BID ADVERTISEMENT FORM

Bid description	THE APPOINTMENT OF SERVICE PROVIDER TO SUPPLY AND DELIVER 128 LAPTOPS FOR CDW'S										
Bid number	COGHSTA B07/2022-23FY										
Name of institution	COGHSTA										
The place where goods, works or services are required	HEAD OFFICE										
Closing date and time	Date	2	8	0	9	2	0	2	2	Time	11H00
Contact details	Postal address	P O BOX 9322 POLOKWANE 0700									
	Physical address	28 MARKET STREET POLOKWANE 0700									
	Tel	015 294 2024									
	Fax	N/A									
	email	masemolass@coghsta.limpopo.gov.za									
	Contact person	MASEMOLA SS									
Where bids can be collected	28 MARKET STREET POLOKWANE										
Where bids should be delivered	20 RABE STREET POLOKWANE										
Category <i>(refer to annexure A)</i>	OFFICE EQUIPMENT										
Sector	PUBLIC										
Region	HEAD OFFICE										
Compulsory briefing session/site visit	Date										
	Time										
	Venue										

ANNEXURE A: COMMODITY CATEGORIES

- ACCOMMODATION, Leasing of
- AUDIO VISUAL EQUIPMENT
- BUILDING MATERIAL
- CHEMICALS: Agricultural/Forestry/Laboratory/ Water Care
- CLOTHING/TEXTILES
- COMPUTER EQUIPMENT
- COMPUTER SOFTWARE
- ELECTRICAL EQUIPMENT
- ELECTRONIC EQUIPMENT
- FURNITURE
- GENERAL
- MEDICAL
- OFFICE EQUIPMENT: Labour-saving devices
- PERISHABLE PROVISIONS
- STATIONERY/PRINTING
- STEEL
- TIMBER
- VEHICLE (all types)
- WORKSHOP EQUIPMENT

SERVICES

- BUILDING
- CIVIL
- ELECTRICAL
- FUNCTIONAL (including cleaning/security services)
- GENERAL
- MAINTENANCE (Electrical, mechanical equipment and plumbing)
- MECHANICAL
- PROFESSIONAL
- REPAIR AND MAINTENANCE OF VEHICLES
- TRANSPORT
- OTHER