



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
CO-OPERATIVE GOVERNANCE,
HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS

Ref : SCH 4/1/1
Enq : Mokhomole M
Tel No : (015) 294 2270

TO : ALL PROVINCIAL HEADS OF DEPARTMENTS

DEPARTMENTAL CIRCULAR NO 04 OF 25/26

RE-ADVERTISEMENT OF 65 INTERNSHIP POSTS: DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS

The Department of Co-operative Governance, Human Settlements and Traditional Affairs is an equal opportunity employer with clear employment equity targets. The Department is committed to providing equal opportunities and affirmative action employment practices. It is our intention to promote representation in terms of race, gender, youth and disability. Women and people with disabilities are encouraged to apply.

1. Applications are hereby invited for the filling of 65 vacant Internship posts, which exist in the Department of Co-operative Governance, Human Settlements and Traditional Affairs as outlined on the attached Annexure. **The applicants who have already submitted do not need to reapply, as their applications will be considered**
2. Applications should be submitted on a New Z83 form obtainable from all Public Service Departments or at www.dpsa.gov.za (must be completed in full), and a comprehensive copy of your Curriculum Vitae and copy of proof of residence. The specific reference number for the post must be quoted.

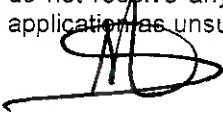
Note: The contents of this Circular will also be posted on the following website www.coghsta.limpopo.gov.za.

3. Applications should be submitted online through <http://erecruitment.limpopo.gov.za>. Alternatively they can be posted to: The Head of Department; Department of Co-operative Governance, Human Settlements and Traditional Affairs, Private Bag X9485, POLOKWANE 0700 OR Hand delivered to 28 Market Street (Next to UNISA by 16h00 daily) Registry Office (First Floor by 16h00 daily).

All General enquiries should be directed to Mr Ramagoshi Phuti at (015) 294 2225, Mr Monkoe Mphodi at (015) 294 2223 and Ms Mokhomole Makgano (015) 294 2270.

CLOSING DATE: 24th April 2026

The Department reserves the right to make an appointment in respect of the advertised posts. If you do not receive any response from us within 3 months after the closing date, you may regard your application as unsuccessful.



HEAD OF DEPARTMENT

2026/03/30
DATE



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
**CO-OPERATIVE GOVERNANCE,
HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS**

Vision:

Integrated Sustainable Human Settlements

INTERNSHIP PROGRAMME(RE-ADVERTISEMENT)

The Department of Cooperative Governance, Human Settlements and Traditional Affairs is looking for sixty-five (65) Limpopo Province unemployed graduates to be placed on a non-extendable 24 months fixed period Internship Programme for 2026/ 2027 and 2027/2028 financial years.

Applications are therefore invited from Limpopo Province unemployed graduates qualifying in the following fields of studies and area of placement. People with disabilities are encouraged to apply. The applicants who have already submitted do not need to reapply, as their applications will be considered.

AREA OF PLACEMENT	REFERENCE NO	MINIMUM QUALIFICATION REQUIRED	ALLOCATED NUMBER
1. Information Communication Technology (ICT) Services	CoGHSTA 43/25/1	<u>ICT Security</u> A three year qualification in Information Technology or Computer Science	01
	CoGHSTA 43/25/2	<u>ICT Governance and Projects</u> A three year qualification in Information Technology or Computer Science	01
	CoGHSTA 43/25/3	<u>ICT Infrastructure</u> A three year qualification in Information Technology or Computer Science	01
	CoGHSTA 43/25/4	MCSE, MCITP, CCNA, A+, N+ Certificates will be an added advantage	01
	CoGHSTA 43/25/5	<u>Systems Development</u> A three year qualification in Information Technology or Computer Science with Software App Development and Web Applications Understanding of Software Development Life Cycle, PHP, PostgreSQL and HTML.	01
2. Records & Facilities	CoGHSTA 44/25/1	Understanding of procurement processes. <u>Resource Centre & Knowledge Management</u>	01

		CoGHSTA 44/25/2	A three year qualification in Library Science or Information Management Studies/ Archival Studies/ Library Studies. <u>HR Records & General Records</u>	01
		CoGHSTA 44/25/3	A three year qualification in Archives and Records Management/ BA in Information Science or Information Management/Bachelor of Arts. <u>Facilities and Office Services</u>	02
3. Special Programmes and Diversity Management		CoGHSTA 45/25	A three year qualification in Facilities Management/Civil Engineering/ Electrical Engineering/ Project Management/ Property Management or any related field. A three year qualification in HRM/Public Management/ Public Administration/ Gender Studies/ Youth Development	01
4. Batho Pele		CoGHSTA 46/25	A three year qualification in Public Management/Administration/Strategic Management or Equivalent	01
5. Communication Services		CoGHSTA 47/25	A three year qualification in Communications/ Media Studies/ Public Relations/ Journalism/ Information or Knowledge Management/ Marketing/ Language Services.	01
6. Organizational Development and IIR Planning		CoGHSTA 48/25/1	<u>Organizational Design and Job Evaluation and Process Improvement & Change Management</u> A three year qualification in Management Services/ Operations/ Production Management/Organization & Work-study.	01
		CoGHSTA 48/25/2	<u>HR Planning, Information & Systems</u> A three year qualification in Human Resource Management, Public Administration/ Public	01

7. HR Administration and Employee Wellness	CoGHSTA 49/25/1	<p>Manangement.</p> <p><u>Recruitment & Selection and Conditions of Services</u> A three year qualification in HRM/ Public Administration/Public Management.</p> <p><u>EAP</u> A three year qualification in Social Science e.g Social Work and registration with Council.</p> <p><u>OHS</u> A three year qualification in Safety Management. A three year qualification in HRM/HR Development</p> <p>A three year qualification in Labour Relations/ Labour Law/ LLB Degree</p> <p>A three year qualification in Security Risk Management/ Public Admin/ Law/ Policing</p> <p><u>Strategic Planning</u> A three year qualification in Public Management/Administration/Strategic Management/ Business Management</p> <p><u>Research & Policy Coordination</u> A three year qualification in Public Management/Public Administration.</p> <p>Research related degree will be an added advantage.</p> <p>L.L.B Degree</p> <p><u>Quality Assurance, Monitoring & Evaluation</u> A three year qualification in Architectural Technology</p> <p><u>Human Settlements Technical Services Support</u></p>	01
	CoGHSTA 49/25/2		01
	CoGHSTA 49/25/3		01
8. HRD and Performance Management	CoGHSTA 50/25		01
9. Labour Relations	CoGHSTA 51/25		01
10. Security Management Services	CoGHSTA 52/25		02
11. Strategic Planning	CoGHSTA 53/25/1		01
	CoGHSTA 53/25/2		01
12. Legal Services	CoGHSTA 54/25		01
13. Human Settlements Planning and Performance Management	CoGHSTA 55/25/1		01
	CoGHSTA 55/25/2		01

			A three year qualification in Civil Engineering/ Building Environment.		01
	CoGHSTA 55/25/3		<u>Human Settlements Planning</u> A three year qualification in Town /Urban & Regional Planning.		01
	CoGHSTA 55/25/4		<u>Human Settlements Performance Reporting</u> A three year qualification in Public Management/ Public Administration		01
14. Human Settlements Programme and Projects Region A & Region B (Waterberg, Sekhukhune, Capricorn, Mopani & Vhembe)	CoGHSTA 56/25		A three year qualification N6 in Building Science/ Architecture/ Quantity Surveying/ Civil Engineering/ Construction Project Management		05
15. Human Settlements Property Management	CoGHSTA 57/25		A three year qualification in Real Estate/ Property Management/ Law of Property/ Public Administration		01
16. Human Settlements Capacity Development & Needs Analysis	CoGHSTA 58/25		A three year qualification in Public Administration/ Public Management/ Social Science/ Development Studies		01
17. Subsidy Administration, Contracts, Claims, and Housing	CoGHSTA 59/25		A three year qualification in Public Management/ Public Administration or Equivalent		01
18. Risk, Anti-Fraud & Corruption Management	CoGHSTA 60/25/1		<u>Risk Management</u> A three year qualification in Risk Management, Auditing, Accounting.		01
	CoGHSTA 60/25/2		<u>Anti-Fraud & Corruption Management</u> A three year qualification in Policing/ Internal Auditing/ Forensic Investigations/ Criminal Justice and Criminology.		01

19. MEC Support	CoGHSTA 61/25	A three year qualification in Public Management/ Public Administration/ Strategic Management or equivalent.	01
20. HOD Support	CoGHSTA 62/25	A three year qualification in Management Assistant/ Public Administration	01
21. Municipal Infrastructure Delivery Programmes	CoGHSTA 63/25/1	<u>Municipal Infrastructure Development Delivery Programs</u> A three year qualification in Civil Engineering/ Water & Sanitation/ Project Management	01
	CoGHSTA 63/25/2	<u>Municipal Infrastructure Development Planning</u> A three/four year qualification in Town/Urban & Regional Planning	01
22. Strategic Spatial Development	CoGHSTA 64/25	A three year qualification in Town/Urban & Regional Planning or equivalent.	01
23. Disaster Management and Fire Services	CoGHSTA 65/25/1	<u>Disaster Management</u> A three year qualification in Disaster Management.	01
	CoGHSTA 65/25/2	<u>Fire Services</u> A three year qualification in Fire Technology.	01
24. Democratic Governance	CoGHSTA 66/25	A three year qualification in Public Management/ Administration/ International Relations	01
25. Integrated Development Planning Coordination	CoGHSTA 67/25	A three year qualification in Public Management/ Development Studies	01
26. Local Economic Development	CoGHSTA 68/25	A three year qualification in Economics/ Development Studies	01
27. Community Development Programme	CoGHSTA 69/25	A three year qualification in Public Management/ Public Administration/ HRM/ Management Studies or equivalent	01
28. Municipal Institutional Capacity Building	CoGHSTA 70/25	A three year qualification in HRM/Public Management/ Public Administration.	01
29. Municipal Finance	CoGHSTA 71/25	A three year qualification in BCom Accounting/ Accounting/ Financial Management/ Cost & Management	01

			Accounting/ Internal Auditing/ Local Government Finance	
30. Municipal Performance Monitoring & Evaluation	CoGHSTA 72/25		A three year qualification in HRM/Public Management/ Public Administration/ Local Government/ Social Science	01
31. Land Use and Statutory Bodies	CoGHSTA 73/25		A three/four year qualification in Town/Urban & Regional Planning.	01
32. Deeds Services	CoGHSTA 74/25		A three/four year qualification in Law(LLB)/Public Administration/ Business Administration or related field	01
33. Anthropology and Institutional Support	CoGHSTA 75/25		A three year qualification in Public Management/ Public Administration	01
34. Institutional Support Services	CoGHSTA 76/25		A three year qualification in Public Management/ Public Administration	01
35. House of Traditional Leaders	CoGHSTA 77/25		A three year qualification in Public Management/ Public Administration	01
36. Management Accounting	CoGHSTA 78/25		A three year qualification in Commerce/ Finance/ Financial Management/ Management Accounting/ Cost Accounting/ Economics	01
37. Financial Accounting and Administration	CoGHSTA 79/25/1		A three year qualification in Accounting/Finance	01
	CoGHSTA 79/25/2		Personal Assistant A three year qualification in Management Assistant/Office Management.	01
38. Supply Chain Management	CoGHSTA 80/25		A three year qualification in Supply Chain Management/ Logistics/ Purchasing Management/ Assets and Fleet Management/ Financial Management/ Accounting	03
39. Internal Control and Compliance	CoGHSTA 81/25		A three year qualification in Auditing/ and related field	02

The interns will be paid a monthly stipend for a fixed contract of 24 months as follows:

Interns in possession of a qualification (NQF level 5 (i.e. N6)) - R 6 659.36 p.m.

Interns in possession of a qualification (NQF level 6 to NQF Level 8) - R 7 860.39 p.m.

Interns in possession of a qualification (NQF Level 9) - R 9 482.11 p.m.
Interns in possession of a qualification (NQF Level 10) - R 11 582.55 p.m.

Applications should be accompanied by the following:

1. Fully completed new Z83 Form;
2. A detailed Curriculum Vitae;
3. Proof of Limpopo residency through:
 - (a) Copy of Municipal rates/Tax statements OR
 - (b) Signed and stamped letter by the Traditional Authority; OR
 - (c) Eskom Statement

Please Note:

1. Confirmation from SANCO or CIVIC association will not be considered as a proof of residence.
2. Those graduates who have already completed an internship programme in any government institution are not allowed to apply.
3. Successful applicants will be paid their monthly stipend based on the minimum qualification which was attached when they were applying for the internship placement.

DEPARTMENT	Cooperative Governance, Human Settlements and Traditional Affairs
ONLINE	http://erecruitment.limpopo.gov.za
PHYSICAL ADDRESS	28 Market Street
POSTAL ADDRESS	Private Bag X 9485 POLOKWANE 0699
CONTACT PERSON	Ms. Monyela H (015) 294 2073, Ms. Palmer ON (015) 294 2094, Ms. Malahlela NM (015) 294 2224, Ms. Mabina R (015) 294 2046 and Ms. Ramawa A (015) 294 2068,
GENERAL ENQUIRIES	Mr. Ramagoshi PR (015) 294 2225, Ms. Mokhomole MA (015) 294 2270 and Mr. Monkoe MM (015) 294 2223,
CLOSING DATE	24 April 2026

If you do not receive any response from the Department within 3 months after the closing date, you may regard your application as unsuccessful.