



DEPARTMENT OF  
CO-OPERATIVE GOVERNANCE,  
HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS

Ref : SCH 4/1/1  
Enq : Mokhomole M  
Tel No : (015) 294 2270

TO : ALL PROVINCIAL HEADS OF DEPARTMENTS

DEPARTMENTAL CIRCULAR NO 03 OF 24/25

**ADVERTISEMENT OF EPWP DATABASE: DEPARTMENT OF CO-OPERATIVE GOVERNANCE,  
HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS.**

The Department of Co-operative Governance, Human Settlements and Traditional Affairs is an equal opportunity employer with clear employment equity targets. The Department is committed to providing equal opportunities and affirmative action employment practices. It is our intention to promote representation in terms of race, gender and disability. Women and people with disabilities are encouraged to apply.

1. The Department of Co-operative Governance, Human Settlements & Traditional Affairs would like to invite qualified candidates to be enrolled on the database for EPWP positions in the Department as outlined on the attached Annexure.
2. Applications should be submitted online through <http://erecruitment.limpopo.gov.gov.za>.
3. Hand delivered applications should be submitted on a New Z 83 application Form which must be completed in full together with CV to 28 Market Street (Next to UNISA) Registry Office (First Floor). Alternatively post to The Head of Department; Department of Co-operative Governance, Human Settlements and Traditional Affairs, Private Bag X9485, POLOKWANE 0700.

**Note:** The contents of this Circular will also be posted on the following website [www.coghsta.limpopo.gov.za](http://www.coghsta.limpopo.gov.za).

4. All General enquiries should be directed to Ms. Monyela H at (015) 294 2073 and Ms Palmer ON at (015) 294 2094

**CLOSING DATE: 11<sup>th</sup> November 2024**

The Department reserves the right to make an appointment in respect of the advertised posts. The candidates who are successful' their profiles will be retained for a three-years duration upon which it will be reviewed.

  
\_\_\_\_\_  
HEAD OF DEPARTMENT

22/10/24  
DATE

DEPARTMENT OF  
**CO-OPERATIVE GOVERNANCE,  
HUMAN SETTLEMENTS & TRADITIONAL AFFAIRS**

**VISION: INTEGRATED SUSTAINABLE HUMAN SETTLEMENTS**

The Department of Co-operative Governance, Human Settlements & Traditional Affairs would like to invite qualified candidates to be enrolled on the database for EPWP positions in the Department.

<b>1. POST</b>	:	<b>EXPANDED PUBLIC WORKS PROGRAMME (EPWP): SKILLED WORKERS</b>
<b>DURATION</b>	:	<b>3 YEARS (24/25, 25/26 &amp; 26/27 FINANCIAL YEARS)</b>
<b>CENTRE</b>	:	<b>ALL 5 DISTRICTS (LIMPOPO)</b>
<b>BRANCH</b>	:	<b>ISHS</b>
<b>REFERENCE NUMBER</b>	:	<b>CoGHSTA 55/24</b>
<b>REQUIREMENTS</b>	:	*An appropriate recognised National Diploma in Building Science /Quantity Survey/Architecture/Civil Engineering/Project Management/N6 Certificate in Building Science, Construction Management or Civil.
<b>KEY COMPETENCIES</b>	:	Sound and in-depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g., Public Service Act, Labour Relation Act, PFMA, etc. <b>Skills in:</b> Report writing, Time management, Communication, both formal, and informal, Computer Literacy.
<b>KEY RESPONSIBILITIES</b>	:	*Assigned to work with the site manager to oversee the progress on site. *To assure quality control by ensuring that milestones are constructed according to the approved specification attached in the contract.*Attend all construction site meeting both at the local /district municipality level and at the Head Office whenever required to do so.*To ensure that claims compiled and submitted by the contractor to the department for payment are submitted on time, in order and represent the work done on site. *Ensure that the contractor comply with EPWP reporting guidelines.
<b>ENQUIRIES</b>	:	<b>Ms Masha Raisebe (015) 294 2068, Ms Malahlela Noria (015) 294 2224, Ms Serumula Matlou and Ms Mabina Reneilwe (015) 294 2046</b>

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Short-listed candidates for the above posts will be subjected to a Personnel Suitability Checks.

**Note:** Contents of this advert is also available on: [www.coghsta.limpopo.gov.za](http://www.coghsta.limpopo.gov.za),

**CLOSING DATE:** 11 November 2024

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