



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
CO-OPERATIVE GOVERNANCE,
HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS

VUTIVI

News Bulletin...

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THE KNOWLEDGE SHARING NEWSLETTER

COGHSTA RECEIVES 2 MEDALS AND A TROPHY DURING PROVINCIAL WELLNESS DAY

Team CoGHSTA joined the provincial wellness day held on the 06th October 2016 at Peter Mokaba Stadium. The team played against other provincial departments inter alia Department of Health, Treasury, Social Development, and Transport, Safety and

Security in different sporting codes: soccer, netball, volleyball and pool. It worked hard and got position 1 on Pool and 3 in Volleyball and was awarded with 2 medals and a trophy. Well done team CoGHSTA.



Team CoGHSTA in joyous mood and showing medals and trophy: Back Row from left: Mamaragane Mapheho, Madidimalo Lorraine, Maleka Mangoako, Chauke Roro, Senyolo Sharon, Mpaneng Sara. Front row from left: Rophelelo Nteba, Ramalepe Brenda, Matjeka Lucky, Manganye Tinyiko, Serumula Matlou, and Ramoshaba Beauty.

ATTAINING WISDOM FROM THE SUB-DIRECTORATE THAT MANAGES, CONFIGURE AND MAINTAIN NETWORK DEVICES

Vutivi Crew visited Ms Thando Mubva, the Deputy Director – Information communication technology (ICT) Infrastructure within the ICT Infrastructure and Systems Directorate who shared with us the sub directorate deliverables. This is how the conversation went through:-

Vutivi crew: Ms Mubva, what do you like and dislike about your job?

Ms Mubva: What I like about my job is the support that my supervisor and our Government Information Technology Office (GITO) Management gives on challenges I encounter daily; the opportunities to learn new technologies; being able to explore various Information Technology (IT) events and opportunities, to meet successful IT specialist and interact with them.

Vutivi crew: What knowledge, skills and qualities are needed to be successful in the position?

Ms Mubva: IT technical knowledge is critical for the position coupled with human relations skills because there are officials that report to me. Communication and presentation skills also plays an important role as communication happen often and one is also expected to present reports on weekly monthly, quarterly and basis.

Vutivi crew: What do you think are possible barriers that could impeded any success for the job?

Ms Mubva: Since I have been appointed as a Deputy Director in 2013, I have never attended any management programs, where I could learn and improved my skills in managing people and finances. Other Deputy Directors have been nominated and attended this course before at EduPark.

Vutivi crew: Are there any achievements made by the sub directorate? If any what are they?

Ms Mubva: Yes, the sub directorate has won several awards namely:

- 2016/2017 Public Service Awards – ICT Service Delivery and Transformation Award – Local Government (1st place winner)
- 2016/2017 Public Service Awards – Youth in ICT (Ms Nkwadi Kgwatalala) the empowered women within the GITO team (Winner)
- 2015/2016 Premiers 16th Service Excellence Awards – Best Support – 1st Runner Up
- 2015/2016 Public Service Awards – ICT Service Delivery and Transformation Award – Provincial Government (1st place winner)
- 2015/2016 Public Service Awards – ICT Service Delivery and Transformation Award – Local Government (2nd place winner)

OUR EXPERT OF THE MONTH MS CHILOANE, SELINA MASEBINA

1. Surname : Chiloane
2. Names : Selina Masebina
3. Sub – Directorate : Training and Development
4. Directorate : Human Resource Capacity Development
5. Chief Directorate : Strategic Human Resource Management
6. Gender : Female
7. Qualifications : Diploma in Office Management and Certificate in Public Management
8. Occupational category : Training and Development
9. Current post level: Level 09
10. Current post rank : Assistant Director
11. No. of years in current service : 19 Years
12. No. of years in current job : 12 years
13. The sub-directorate provides the following services / products as expert:-



- Collate information for compilation of the Work Skills Plan (WSP), Compilation of the WSP, Solicit for approval of the WSP, Timeous submission of the WSP to Public Service Sector Education Training Authority; Department of Public Service and Administration; and Office of the Premier.
- Monitor implementation of the department WSP, Conduct orientation and induction of existing and new employees, Facilitate the awarding of bursaries, Providing support to bursary holders and monitoring of bursary programme, Coordination of training and skills programmes for employees, Administration of registration with professional bodies by employees, Coordinate the continuous learning of Adult Education and Training (AET) learners and Monitoring of the implementation of AET programme.

14. Contacts: - 015 294 2283

VUTIVI NEWS TEAM

- 2015/2016 Public Service Awards – Youth in ICT (Mr Joel Seabi the empowered youth within the GITO team) (Winner)
- 2014-2015 Departmental Batho Pele Service Awards – Best Innovative Team
- 2014-2015 Departmental Batho Pele Service Awards – Best Support Team
- 2014-2015 Public Service Awards – ICT Service Delivery and Transformation Award – Provincial Government (3rd place winner)
- 2014-2015 Public Service Awards – Youth in ICT (Mr Joel Seabi the empowered youth within the GITO team) (3rd place winner)
- 2013/14 National Batho Pele Excellence Award – Best Public Service creative and Innovator 2013 Winner - by Department of Public Service and Administration (DPSA)
- 2013/14 Departmental Best Innovative Team – Winner
- 2013/14 Departmental Best Support Team – 1st Runner Up
- 2013/14 Innovative Enhancements of Internal Systems of Government – 3rd Runner Up - by Centre of Public Service Innovation (CPSI)
- 2012/13 Departmental Service Excellence Award – 1st Runner Up, Best Support
- 2012/13 Limpopo Excellence Award - Best Innovative Team Winner - by Office of the Premier (Platinum Award 1st Prize)
- 2012/13 Departmental Service Excellence Award – Best Innovative team Winner
- 2009/10 Departmental Service Excellence Award – Best Innovative Team – 1st Runner Up
- Implemented ICT Call Centre, Upgraded departmental 4MB data line to 20MB and upgrade of municipal data lines for improved internet connection
- Implemented wireless connection at the Traditional Affairs District Offices, 28 market and Industria building
- GITO obtained clean audit status for the past two financial years as all Standard Operating Procedures(SOPs) are in place
- Server upgraded for fast access to all ICT systems



Ms Thando Mubva Deputy Director – Information Communication Technology (ICT) Infrastructure

Vutivi crew: Can you share with us, the most important lessons, tricks you have learned whilst in the position?

Ms Mubva: When managing people don't make friends, treat officials with respect to earn respect and never take official matters personal.

Vutivi crew: Who are the most important people, groups, committees or forums you frequently interact with in this position?

Ms Mubva: Team GITO, Municipalities, Traditional Councils, Community Development Workers (CDW), all departmental officials, ICT officials on other departments (national and provincial) and ICT service providers

Vutivi crew: What documents have you created as you do your job on daily basis and how do you share them?

Ms Mubva: I have developed Terms of References, Memos, Monthly Reports, Research Solutions, Procedures, Policies, and Standards.

Vutivi crew: What are the policies or strategies that you found attractive? Why are they attractive to you?

Ms Mubva: All ICT policies and the ICT strategy as it must be practiced daily and guide us to implement systems to support the departmental strategy.

Vutivi crew: What projects are you currently working on? Can you share any progress with regards to their implementation stage?

Ms Mubva: We are currently busy on research for a solution of Disaster Recovery Project (DRP) and implementation plan of migration to Windows 10; which will provide a very efficient and secure operating system to all within the department

Vutivi crew: How can you be contacted?

Ms Mubva: Email: mubvaty@coghsta.limpopo.gov.za; Cellphone: 0837606158; Telephone: 015 294 2119.

Vutivi crew: Thank you sharing insights with us.

Publisher: CoGHSTA, **Editor-in-Chief:** Selomo Motupa, **Editor:** Tsakani Baloyi, **Sub Editor:** Rasodi Lesate, **Corporate Journalists:** Maremane Phuti, & Mothapo Mathapelo. **Layout and Design:** Clement Makwana. **Contributors:** ICT Infrastructure and Systems Directorate; Human Resource Capacity Development Directorate, and Employee Wellness and Special Programmes Directorate. **Thank you!** For topics and stories you would like to share, Please send requests to the Editorial Team at RasodiLW@coghsta.limpopo.gov.za.